

By-Law XVII - Local Chapter Ordinances

North Dakota Graduate Chapter

ORDINANCE 1

TITLE

Sec. 1. This Chapter shall be known as North Dakota Graduate Chapter, hereinafter referred to as the Chapter, according to the Charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of May 19th, 1956.

Sec. 2. No additions to By-Law I, Sec 2 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 2

MEMBERSHIP

Sec. 1. No additions to By-Law II, Sec 1 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 3

ELECTION OF MEMBERS

Sec. 1. All eligible candidates may receive a recommendation for membership in written form via the Chapter Newsletter, personal letter or verbally by one or more members.

Sec. 2. No additions to By-Law III, Sec 2 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 4

OFFICERS AND ORDER OF ELECTION

Sec. 1. The Officers of the Chapter and Order of Election shall be: Regent, Vice-Regent, Secretary-Treasurer, Historian, Chaplain, Social Coordinator, Sergeant-at-Arms and Scholarship Chairperson.

ORDINANCE 5

QUALIFICATION, ELECTION AND INSTALLATION OF OFFICERS

Sec. 1. The nomination and election of officers shall occur as the first order of business during the meeting where the elections will take place. Officers shall hold office for a two-year period. Elections will take place during the first meeting of even numbered calendar years.

Sec. 2. No additions to By-Law V, Sec 2 of the Uniform Graduate Chapter By-Laws.

Sec. 3. No additions to By-Law V, Sec 3 of the Uniform Graduate Chapter By-Laws.

Sec. 4. Officers-elect shall be installed, preferably, at the conclusion of the elections during the same meeting. The election meeting shall be scheduled at such a place where the installation of officers according to the Ritual may take place privately without compromising the secrecy of the Ritual.

Sec. 5. No additions to By-Law V, Sec 5 of the Uniform Graduate Chapter By-Laws.

Sec. 6. No additions to By-Law V, Sec 6 of the Uniform Graduate Chapter By-Laws.

Sec. 7. No additions to By-Law V, Sec 7 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 6

DUTIES OF OFFICERS

Sec. 1. The Regent shall make every attempt to attend all Chapter functions and as many collegiate events as possible. The Regent shall also be responsible for sending a letter to all graduating collegiate members to inform them of the purpose and activities of the Chapter and invite them to become members.

Sec. 2. The duties of the Vice-Regent shall include being responsible for the production and distribution of the semiannual newsletter of the Chapter.

Sec. 3. The Secretary/Treasurer shall provide the Chapter with membership and financial information at all meetings as well as communication from the Central Office and supply the Regent with the names, addresses and phone numbers of all dues paying members twice per year. They shall inform the Regent within 48 hours of a meeting if unable to attend. Any information normally presented by the Secretary/Treasurer will be forwarded to the Regent. They shall also be responsible for contacting the Central Office to determine if a member is in good standing.

Sec. 4. No additions to By-Law VI, Sec 4 of the Uniform Graduate Chapter By-Laws.

Sec. 5. No additions to By-Law VI, Sec 5 of the Uniform Graduate Chapter By-Laws.

Sec. 6. No additions to By-Law VI, Sec 6 of the Uniform Graduate Chapter By-Laws.

Sec. 7. No additions to By-Law VI, Sec 7 of the Uniform Graduate Chapter By-Laws.

Sec. 8. No additions to By-Law VI, Sec 8 of the Uniform Graduate Chapter By-Laws.

Sec. 9. No additions to By-Law VI, Sec 9 of the Uniform Graduate Chapter By-Laws.

Sec. 10. No additions to By-Law VI, Sec 10 of the Uniform Graduate Chapter By-Laws.

Sec. 11. The Social Coordinator shall coordinate group social activities. This shall include the annual summer event. Duties will consist of location arrangements and food planning when requested. This officer shall also assist the Regent, when requested, with mailing and/or phone calling for upcoming meetings and events.

Sec. 12. The Sergeant-at-Arms shall insure the secrecy of the Order during scheduled meetings. They shall also be responsible for the maintenance of the Risk Management Policy and serve as the Chair of the Chapter Risk Management Committee.

Sec. 13. The Scholarship Chairperson shall maintain a record of available scholarships and their criteria for eligibility; maintain a record of recipients of each scholarship; keep accurate record of monies available in all accounts used to fund the scholarships; notify the Office of Students Services and the College of Pharmacy with his/her election to office, current address and phone number; maintain correspondence with the Office of Student Services on all matters pertaining to Kappa Psi Scholarships and awards; obtain a list of all eligible Kappa Psi collegiate members' scholarships or awards chosen by the Scholarships, Fellowships and Awards Committee at the College of Pharmacy; notify eligible students for scholarships who recipients are chosen by the Executive Committee; acknowledge all recipients of scholarships/awards as described in each; and inform the Chapter members of the recipients.

ORDINANCE 7

COMMITTEES AND THEIR DUTIES

Sec. 1. No additions to By-Law VII, Sec 1 of the Uniform Graduate Chapter By-Laws.

Sec. 2. The Chapter shall also have a Fundraising Committee.

Sec. 3. No additions to By-Law VII, Sec 3 of the Uniform Graduate Chapter By-Laws.

Sec. 4. No additions to By-Law VII, Sec 4 of the Uniform Graduate Chapter By-Laws.

Sec. 5. No additions to By-Law VII, Sec 5 of the Uniform Graduate Chapter By-Laws.

Sub-Sec. A. No additions to By-Law VII, Sec 5, Sub-Sec A, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. B. The Judiciary Committee shall be appointed by the Regent at the first meeting of the even calendar years every 2 years coinciding with elections. The Committee shall consist of 3 members including the Vice-Regent and 2 other members who may not be members of the Executive Committee.

Sub-Sec. C. The Legislative Committee shall be appointed by the Regent at the first meeting of the even calendar years every 2 years coinciding with elections. The Committee shall consist of 3 members who will review the Chapter Ordinances every 2 years.

Sub-Sec. D. No additions to By-Law VII, Sec 5, Sub-Sec D, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. E. Members of the Scholarship Committee shall be the Executive Committee with the Scholarship Chairperson overseeing the Committee.

Sub-Sec. F. No additions to By-Law VII, Sec 5, Sub-Sec F, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. G. No additions to By-Law VII, Sec 5, Sub-Sec G, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. H. No additions to By-Law VII, Sec 5, Sub-Sec H, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. I. The Auditing Committee shall be appointed by the Regent at the first meeting of the even calendar years every 2 years coinciding with elections. The Committee shall consist of 2 voting members and the Secretary/Treasurer. The Committee will meet in the last quarter of each calendar year, preferably at the November meeting.

Sub-Sec. J. No additions to By-Law VII, Sec 5, Sub-Sec J, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. K. No additions to By-Law VII, Sec 5, Sub-Sec K, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. L. The Fundraising Committee shall coordinate the raising of funds for charitable donations or any other project decided upon by the Chapter. The Committee shall be appointed by the Regent at the first meeting of the even calendar years every 2 years coinciding with elections. The Committee shall consist of the Vice-Regent, a chairperson and one other member.

Sec. 6. No additions to By-Law VII, Sec 6 of the Uniform Graduate Chapter By-Laws.

Sec. 7. No additions to By-Law VII, Sec 7 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 8

RECORDS

Sec. 1. No additions to By-Law VIII, Sec 1 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 9

UNETHICAL CONDUCT

Sec. 1. No additions to By-Law IX, Sec 1 of the Uniform Graduate Chapter By-Laws.

Sec. 2. No additions to By-Law IX, Sec 2 of the Uniform Graduate Chapter By-Laws.

Sec. 3. No additions to By-Law IX, Sec 3 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 10

MEETINGS

Sec. 1. The regular meetings of the Chapter shall be officially set by the Regent at the last meeting of the Calendar year, for the next year. Meetings will generally occur in the months of May and November. There will also be a summer event.

Sec. 2. No additions to By-Law X, Sec 2 of the Uniform Graduate Chapter By-Laws.

Sec. 3. No additions to By-Law X, Sec 3 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 11

DUES

Sec. 1. No additions to By-Law XI, Sec 1 of the Uniform Graduate Chapter By-Laws.

Sec. 2. No additions to By-Law XI, Sec 2 of the Uniform Graduate Chapter By-Laws.

Sec. 3. No additions to By-Law XI, Sec 3 of the Uniform Graduate Chapter By-Laws.

Sec. 4. No additions to By-Law XI, Sec 4 of the Uniform Graduate Chapter By-Laws.

Sec. 5. No additions to By-Law XI, Sec 5 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 12

SECRECY

Sec. 1. No additions to By-Law XII, Sec 1 of the Uniform Graduate Chapter By-Laws.

Sec. 2. No additions to By-Law XII, Sec 2 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 13

RITUAL OF INITIATION

Sec. 1. No additions to By-Law XIII, Sec 1 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 14

QUORUM

Sec. 1. No additions to By-Law XIV, Sec 1 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 15

PARLIAMENTARY PROCEDURE

Sec. 1. No additions to By-Law XV, Sec 1 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 16

AMENDMENTS (LOCAL CHAPTER ORDINANCES)

Sec. 1. No additions to By-Law XVI, Sec 1 of the Uniform Graduate Chapter By-Laws.

Sec. 2. No additions to By-Law XVI, Sec 2 of the Uniform Graduate Chapter By-Laws.

Sec. 3. No additions to By-Law XVI, Sec 3 of the Uniform Graduate Chapter By-Laws.

Sec. 4. No additions to By-Law XVI, Sec 4 of the Uniform Graduate Chapter By-Laws.

Reviewed and Approved by the North Dakota Grad Chapter on:

Reviewed and Approved by the Legislative Committee of Kappa Psi on: